

Mandatory Settlement Meeting

Instructions: All Parties or their counsel must participate in a Mandatory Settlement Meeting within six months of the Arbitration Management Conference. After holding the Mandatory Settlement Meeting, all counsel must sign this form and return it to the Independent Administrator within five days. See Rule 26. Return this form to

Office of the Independent Administrator
635 S. Hobart Blvd., #A35
Los Angeles, CA 90005
Email: oia@oia-kaiserarb.com
Fax: 213-637-8658

Name of Arbitration _____ Arbitration Number _____

We, the Claimants and Respondents in the arbitration listed above, conducted the Mandatory Settlement Meeting on _____ (date).

_____ We settled the claim and the arbitration can be closed.

_____ We did not settle the claim.

Signature of Claimant or Counsel

Date

Signature of Respondent's Counsel

Date